

Sample Planning Team Member List

Compare your answers with the list below.
Print this list so that you have it after the training.

Internal Stakeholders:

- Elected officials
- Fire department
- Police department
- Emergency management
- Environmental agency
- Health department
- Transportation agency
- Public Works department
- The local agricultural extension agent
- The local planning and zoning commission
- The jurisdiction's legal council

External Stakeholders:

- Coast Guard (if appropriate)
- EPA representative (if appropriate)
- Hospitals and emergency medical service providers
- Local business leaders
- Local industry
- Media representatives
- Public interest groups
- School district officials
- Technical experts
- Transportation providers
- Tribal representatives (if appropriate)

Your Response:

Sample Needs

- To reassure the public that the jurisdiction has taken all steps necessary to protect their lives and property and the environment.
- To identify the jurisdiction's highest risks and develop plans to address those risks.
- To ensure that all response elements are able to work together during a HazMat incident.
- To identify response shortfalls and develop ways of addressing them.

Your Response:

Sample Expectations

- All possible steps will be taken to prevent a HazMat incident.
- HazMat incidents will be recognized early in their onset.
- Appropriate warnings will be made so that the public can take protective actions.
- An appropriate response will be made in a timely manner.
- The safety of responders and citizens will be the first consideration in a HazMat response.
- Local resources will be able to contain HazMat incidents until additional resources can be brought to bear.
- Adequate documentation will be made to recoup response costs whenever possible.

Your Response:

Sample Mission Statement

To protect the citizens of this jurisdiction, their property, and the environment from the damaging effects resulting from a spill or release of hazardous chemicals.

Your Response:

Sample Goal Statement

To develop an effective means of warning the public that a hazardous materials spill or release has occurred.

Sample Objectives

1. Determine the hazardous materials in the jurisdiction, their locations and quantities, and their potential harmful effects.
2. Identify the areas in the jurisdiction that are at the highest risk if a spill or release occurs.
3. Determine the appropriate protective actions to be taken by those at risk.
4. Develop warning statements for the highest-risk situations that include what has occurred, its potential effects on humans and animals, what the public is supposed to do, and for what period of time.

Your Response: